

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE WATER AND SEWER AUTHORITY

The Water and Sewer authority held its regular meeting on Thursday, March 6, 2014 at the Wastewater Treatment Plant, 24 Commerce Road, Newtown, CT. Chairman Zang called the meeting to order at 7:00 pm.

Present: Dick Zang, Marianne Brown, George Hill, Carl Zencey, Gene Vetrano, Lou Carbone

Absent: Alan Shepard, Director of Public Works Fred Hurley

Also Present: Jason O'Brien and Julio Segarra of United Water Environmental Services, Inc.

Public Participation – none

Approval of Minutes – The minutes of the previously distributed minutes of the public hearing and special meeting of February 11, 2014 were unanimously approved.

UNFINISHED BUSINESS

A previously distributed draft of the Capital Needs report prepared by Julio Segarra and Dick Zang was described as a work in progress to be completed before the FY15 budget is prepared. No action was taken.

NEW BUSINESS

The current term of the water and sewer operating contract ends on June 30th. The need for additional staffing was discussed at last month's special meeting. George Hill moved to recommend renewal of the Agreement for Operation, Maintenance and Management Services between the Town and United Water Environmental Services for a term of five years effective July 1, 2014 with an amendment to increase the permanent operating staff by one O&M Technician. The motion was adopted by unanimous vote.

Lou Carbone moved that the authorization approved on January 10, 2013 to provide additional staff at the wastewater treatment plant to support the SCADA upgrade shall end no later than June 30, 2014 or upon addition to the permanent operating staff, whichever is earlier. The Annual Base Compensation provided under the Services Agreement shall be increased at the rate of \$5,801.58 per month upon addition to the permanent operating staff. The motion was adopted by unanimous vote.

The creation of a separate Hawleyville sewer district and procedures to expand sewer service for economic development were discussed. Marianne Brown moved to redefine the Hawleyville Sewer Service Area as consisting of only those individual properties that abut and can be connected to the existing Hawleyville collection system without extension. The motion was adopted by unanimous vote.

Fuss & O'Neill has been tasked to arrange a public workshop for property owners in the Hawleyville area to consider connecting to the existing sewer system and taking advantage of the \$2.8 million special appropriation approved at the Town Meeting on February 26th. Marianne Brown moved to offer extensions of the existing Hawleyville collection system to property owners requesting service in accordance with Section 6 - Extensions of Sewerage System, Section 7 - Assessment of Benefits, and Section 8 - Sewer Extension Agreements of the Sewer Use Regulations. The motion was adopted by unanimous vote.

Setting assessments or fees for new connections in the Hawleyville SSA at a fixed amount plus a percentage of the appraised sewer benefit or a fixed amount plus an amount based on water usage were discussed but no action was taken.

Benefit appraisals for sewer service were received from Kerin & Fazio on two properties. Gene Vetrano moved to recommend a benefit assessment of \$13,500 for improvements to the property at 67 Church Hill Road subject to a final setting following a public hearing. Action on the request for the property at 149 Mt. Pleasant Road was deferred until the availability of service was determined.

Report by United Water Environmental Services, Inc. - Julio Segarra distributed copies and discussed the Monthly Operating Report for February 2014.

Report by Public Works Director - none.

Nominations for WSA Officers – Nominations from the floor were made for Marianne Brown for Chairman and Gene Vetrano for Vice Chairman. Further nominations will be accepted before elections are held at the next regular meeting on April 10, 2014.

Correspondence - A February 24th letter from Mary Ann Jacob, Chairman of the Legislative Council, requesting suggestions for charter revisions was read and will be answered by Dick Zang.

Having no further business, the meeting adjourned at 8:45.

Dick Zang, Chairman